

Renfrewshire Joint Negotiating Committee for Teachers

To: Renfrewshire Joint Negotiating Committee for Teachers

On: 21 March 2017

**Report by
Head of Schools**

Periods of Notice - Revised

1. Background

- 1.1. The SNCT has agreed that notice periods should be determined at a national level rather than local level. As a result the list of devolved powers will require to be updated.
- 1.2. The attached SNCT guidance was published on 28 February 2017. This updates and replaces SNCT 16/57.

2. Recommendation

- 2.1. JNC is asked to note the contents of this report and agree the change as outlined in SNCT circular SNCT 17/57.

28 February 2017

SNCT/17/57

Periods of Notice - Revised

Dear Colleague

The SNCT has agreed that periods of notice across councils should be determined at national level. These changes took effect on 1 January 2017.

This requires changes to the list of national/devolved matters. (Part 1, Appendix 1.3) and Part 4, Paragraph 14.2 to be removed.

At its meeting held on 23 February 2017, the SNCT agreed the following definition of a "working week".

"A working week comprises any week in which a school/establishment is open on any day for pupils and/or any employee covered by the terms of the SNCT Handbook, regardless of the number of hours that the school/establishment is open or that employees work in said week."

Holders of the Handbook should remove the existing Appendix 1.3 and Part 4, Paragraph 14.2 and insert the attached updated versions in their place. Part 2, Section 9 Periods of Notice Paragraphs 9.23 to 9.27 should be inserted.

This SNCT Circular updates and replaces SNCT/16/57 which should be removed from the SNCT Handbook and destroyed.

Yours sincerely

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PART 2 Appendices

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Appendix 2.2	Job Sizing of Promoted Posts
Annex A	Job Sizing Questionnaire
Annex B	Job Size Score Allocation to Salary Spines
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Annex A	Review Criteria
Appendix 2.4	Job Sizing for Principal and Depute Principal Educational Psychologists
Annex A	Job Sizing Questionnaire for Principal and Depute Principal Educational Psychologists
Annex B	Allocation of Job Sizing Points to Salary Points

Chartered Teacher Spine, a Music Instructor or an ESO, QIO, or educational psychologist shall be:

- 4 working weeks, where service is less than 4 years,
- 1 week for each year of continuous service, where total service is at least 4 but less than 12 years, and
- 12 weeks, where service is 12 years or more.

9.25 The minimum period of notice to terminate employment to be given by the Council to all other members of the teaching staff, QIMs and educational principal and depute psychologists shall be:

- 8 weeks, where service is up to 8 years, including 4 working weeks.
- 1 week for each year of continuous service, where service is at least 8 but less than 12 years, and
- 12 weeks, where service is 12 years or more.

9.26 These arrangements shall not prevent a Council or a teacher from giving or agreeing to give a longer period of notice than the minimum.

9.27 A working week comprises any week in which a school/establishment is open on any day for pupils and/or any employee covered by the terms of the SNCT Handbook, regardless of the number of hours that the school/establishment is open or that employees work in said week.